

**LOUISIANA STATE BOARD OF ELECTROLYSIS EXAMINERS
MEETING MINUTES**

DATE AND TIME: Monday Oct 29, 2018, 7:30 AM

LOCATION: East Jefferson General Hospital 4200 Houma Blvd. Dreyfus Room 1
Metairie LA 70006

The meeting was called to order by Tonya Freeman at 7:50 AM

Roll Call:

Tonya Freeman, Chair

Julie Bennett, Treasurer

Nicole Rogers, Physician to the board

Public Present: None

Reading of the minutes from 6-25-18. NR suggested minor spelling change. Ms. Bennet moved to accept the minutes as read. Ms Freeman seconded. All voted in favor.

Reading of minutes from 10-1-18.

Treasurer's report:

Ms. Bennett read the balance of \$16,385.60. Ms. Freeman brought reports from previous bank statements. Balance from end of September was \$17,714.10. Since then there were a total of \$1,328.50 expenditures. Our rent did increase from \$300 to \$325 per month since last. Ms. Bennett moved that we approve the treasurer's report. NR seconded. All voted in favor.

Report from Board Members:

The OTS switched to paperless billing and had been sending the bill to the wrong email address. Ms. Freeman was finally able to get in touch with them and we owe \$2,709.69 (\$103-113/mo x 23months). This has already been paid. This also helps explain the \$5000 discrepancy between our June balance and today.

Betty Jean Morrison contacted the board because she moved to Tennessee and is trying to get her license. Ms. Freeman provided extensive documentation in a letter to Teresa Benitaz on the Tennessee Electrolysis Registry via certified mail on 9/26/18. A lot of paper copies were made but Ms Freeman is still not sure if she has been approved there.

Ms Martinez and Ms. Ashleigh Taylor both passed and Ms. Freeman sent them notification of such via certified mail since the last board meeting.

Ms. Freeman inspected the office of Ms. Teresa Abel who is practicing in a spa in Ruston LA. The office was very clean and impressive. Her identification and license was clearly posted.

Ms. Freeman got a call from Cathy Heman from the AEA; they were updating their records and she provided them with the most updated board information. Sandra from DHH contacted Ms. Bennett who passed the word on that she was concerned about whether a person named Janell was a licensed electrologist. Ms. Freeman confirmed that she was licensed. Sandra also reported that she is getting a lot of our mail and will forward it to the office.

Ms Freeman was also contacted by Karen Jenkins who moved to Arkansas and needs a letter from the board. Ms Freeman is about to start working on this for her. She was late with her renewal but did pay \$150 and her CEUs are up to date. She did a home study program through Planet Drago. Dr Rogers moved to approve her application pending confirmation with Cheryl Drago that those CEUs were recent not from 2017 (as dated in the name of the home study program).

Ms Freeman was contacted by a Kylie King who wanted to perform laser hair removal. Ms Freeman informed her via email that she must do this through the medical board.

Ms. Freeman was contacted by Cloyds a technical college in Monroe that was interested in adding an electrologist program to the school. The board discussed how we would send them the requirements and perhaps could pair them with a local practicing electrologist who was interested in opening a school.

Ms. Freeman said we need to discuss the reinstatement of late renewals. Karen Chrisman said her husband sent the check in December 2017; but she was at MD Anderson and realized the check did not clear the bank so she sent a new check for \$150. Dr Rogers moved to accept Ms. Chrisman's application, Ms Bennett seconded and all voted in favor. Ms. Barbrey sent a check for \$150 she was contacted to take over Betty Morrison's business but does not have her CEUs yet. She had attempted to contact the board but was unsuccessful (the phone line is down since last Thursday, Ms. Freeman is attempting to contact the OTM who contacts the telephone company AT&T. Ms Bennet moved to accept her application pending the receipt of her CEU's. Dr. Rogers seconded. All voted in favor. After the last board meeting on 10/1/18, Ms Laura Comeaux submitted her application with \$100 check dated 12/12/17 and the envelope was apparently hand delivered because it had 1 stamp but no postmark. Her CEUs were not provided. She asked in a handwritten letter that the board approve her reinstatement. Ms. Bennett moved that her reinstatement be postponed until adequate CEU documentation and \$50 late fee were provided. Dr. Rogers seconded. All voted in favor.

Ms. Freeman had given up her apprenticeship license, paid \$450 (\$150 x 3 years), has her CEUs. She will bring her application to the board for approval next time.

Ms Freeman provided the board members a copy of the receipt for \$76.95 which covered the Office 365 software subscription which Ms Freeman paid with her Visa.

The next board meeting was set for Monday January 21st, 2018.
Meeting was adjourned at 8:59am